

OMB NO. 1820-0550
Expires: 9/30/2017

**ANNUAL STATE APPLICATION UNDER PART C OF THE
INDIVIDUALS WITH DISABILITIES EDUCATION ACT AS AMENDED IN 2004
FEDERAL FISCAL YEAR (FFY) 2016**

CFDA No. 84.181A

ED FORM No. 1 B20--26P

**UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION PROGRAMS
Washington, DC 20202-2600**

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefits (20 U.S.C. 1433; 20 U.S.C. 1435). Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1820-0550. Note: Please do not return the completed Annual State Application form to this address.

Section III

A. Description of Use of Part C Funds for the Lead Agency

(Completion of this Section, III.A is optional for SEAs.)

When completing this section include:

- Totals for the number of lead agency administrative positions, salaries and fringe benefits funded either 100 percent and/or less than 100 percent with Part C funds;
- A general description of the duties which the positions entail; and
- A subtotal of the amount.

Identify any administrative positions for which less than 100% of the time is spent on Part C and, for each such position, indicate the percentage of time spent on Part C and the total amount of salary and fringe benefits included in the Part C application budget.

Positions Funded	Number of Positions	% of Time Spent on Part C	Salaries & Fringe Benefits	Description of Duties
100% funded with Part C Funds	4	100%	\$300,235	<ul style="list-style-type: none"> • General supervision of statewide early intervention services system, including data analysis, evaluation and quality assurance, planning, operations and program management and monitoring. • Addressing Federal Annual Performance Report improvements, statewide and regionally. • Updating the State Performance Plan based on the federal determination. • Continuous improvement efforts that support the staff, state and local partners who are working to provide services that meet or exceed federal and state laws and rules. • Temporary Part C data entry positions
< 100% funded with Part C Funds				
Subtotal of amount under A:			\$300,235	

Section III (Continued)

B. Maintenance and Implementation Activities for the Lead Agency

When completing this section include:

- A description of the nature and scope of each major activity to be carried out under Part C in maintaining and implementing the statewide system of early intervention services. Activities could include enhancing the Comprehensive System of Personnel Development, implementing child find strategies, or ensuring a timely, comprehensive, multidisciplinary evaluation for each child;
- The approximate amount of funds to be spent for each activity; and
- A subtotal of the amount.

(Add columns and rows as needed.)

Major Activity	Part C Funds to be Spent	Description of Activities
Comprehensive system of Professional Development: staffing, materials, professional development activities, and trainings	\$405,449	<p>Contract with the University of Vermont, Center on Disability and Community Inclusion and Vermont Family Network to work with the State Early Intervention team to:</p> <ul style="list-style-type: none"> • Coordinate and facilitate the development of a CSPD for the State Part C Early Intervention (EI) services within CIS in order to develop a comprehensive career pathway for individuals seeking to perform or performing early intervention service coordination, developmental education, and other early intervention services in Vermont. Ensure the CSPD is developed in accordance with federal Part C regulations (§303.118).plan and implement ongoing professional development for the CIS-EI Field. • In coordination with the Agency of Education (AOE) and Vermont's institutes of higher education, including the Higher Education Collaborative, support the recruitment and retention of personnel serving Part C populations. • Provide orientation, technical assistance and professional development in conjunction with EIP/CIS on priority issues, program and quality improvement and best practices and based on current needs. • Analyze the effectiveness of methods used by Early Intervention Programs (EIP) to assess positive child and family outcomes resulting from early intervention. Plan and implement any needed revisions to related policies, procedures and ongoing professional development. • Monitor the service effectiveness, trans-disciplinary, and consultative approaches to service delivery, including use of routines-based instruction, and using natural environments as modes of seamless service delivery and other related best practices by all therapists and early interventionists.

		<ul style="list-style-type: none"> • Develop and distribute outreach and EI/CIS informational materials for practitioners, families, and the public • Provide information to the state Part C Administrator, Children’s Integrated Services (CIS) Director, Vermont Interagency Coordinating Council, regional CIS teams, co-lead agencies, and others as requested.
Comprehensive system of Professional Development: staffing, materials, professional development activities, and trainings (continued)	\$50,000	<ul style="list-style-type: none"> • Face to face and “virtual” trainings (online modules) and ongoing supports for EI supervisors and technical assistance providers • Act as the liaison for EIP/CIS to the Northern Lights Career Development Center, Higher Education Collaborative on Early Childhood, Personnel and Professional Development Committee and other related professional development efforts that impact staff, providers and families. • Support and development of the EI credentialing process • RBA evaluation of effectiveness of professional development activities
Annual EI/CIS conference	\$70,000	Provide conference content/workshops relevant to CIS-EI practitioners and key stakeholders to support early childhood child development and family supportive work delivered in the natural environment.
State Systemic Improvement Plan support for regions improve the State Identified Measureable Result	\$21,092	Provide training, information and outreach materials, guidance, data, technical assistance, evaluation/assessment materials, and/or evaluation tools as needed to support Vermont’s SSIP to improve the SIMR.
Subtotal of amount under B:	\$546,541	

Section III (Continued)

C. Description of Use of Part C Funds for the Interagency Coordinating Council (ICC)¹

- When completing this section include: Totals for the number of ICC administrative positions, salaries and fringe benefits funded either 100 percent and/or less than 100 percent with Part C funds;
- A general description of the duties which the positions entail; and
- A subtotal of the amount.

Identify any administrative positions for which less than 100% of the time is spent on Part C and, for each such position, indicate the percentage of time spent on Part C and the total amount of salary and fringe benefits included in the Part C application budget.

Positions Funded	Number of Positions	% of Time Spent on Part C	Amount of Salaries & Fringe Benefits	Description of Duties
100% funded with Part C Funds	1	100	\$56,316	<ul style="list-style-type: none"> • Coordinate and support the activities of the Vermont Interagency Coordinating Council. Act as a liaison between IDEA Part C/Early Intervention Program and the Vermont Interagency Coordinating Council co-chairs, prepare meeting minutes, and serve as staff to the family leadership committee, transition committee and other committees as needed. • Coordinate Vermont Interagency Coordinating Council's parent leadership efforts with other family support groups and organizations in Vermont and nationally, if applicable. Assist in editing and producing IDEA Part C/ Early Intervention Program approved Vermont Interagency Coordinating Council initiated materials that benefit families. • Develop family leadership through recruitment and family engagement activities, trainings, and participation on the Vermont Interagency Coordinating Council as well as other state advisory committees and boards • Provide information to the state Part C Administrator, Children's Integrated Services (CIS) Director, Vermont Interagency Coordinating Council, regional CIS teams, co-lead agencies, and others as requested.
< 100% funded with Part				

¹ Federal Part C funds used to support the SICCC must meet the requirements of 34 CFR §303.603.

C Funds				
Subtotal of amount under C:			\$56,316	

Section III (Continued)

D. Maintenance and Implementation Activities for the Interagency Coordinating Council (ICC)

When completing this section include:

- A description of the nature and scope of each major activity to be carried out under Part C in maintaining and implementing the statewide system of early intervention services. Activities could include coordinating child find identification efforts, ensuring the timely provision and payment of early intervention services to eligible children and their families, advising on early childhood transition, support for the ICC (travel), or other implementation and development activities of the SICC;
- The approximate amount of funds to be spent for each activity; and
- A subtotal of the amount.

(Add columns and rows as needed.)

Major Activity	Part C Funds to be Spent	Description of Activities
With VICC Co-chairs coordinate and support up to 5 meetings each year of the VICC, and any additional work-group and family engagement activities associated with the VICC	\$18,400	<ul style="list-style-type: none"> • Expenses related to meetings regarding: Annual Performance Report, State performance Plan, Federal Determinations, Child and Family Outcomes, professional development and outreach, and early childhood systems. • Support for family participation in council work and its communities, travel, stipends and expense reimbursements to ICC family members
Subtotal of amount under D:	\$18,400	

Section III (Continued)

E. Direct Services (Funded by Part C Federal Dollars)

- When completing this section include a description of any direct early intervention service that the State lead agency expects to provide to eligible children and their families with funds under Part C, and the approximate amount for each direct service (States must disaggregate by service the approximate amount of funds expected to be expended for each direct service).

Description of Each Direct Early Intervention Service	Approximate Amount of Part C Funds to be Spent on Each Direct Service
Statewide services performed by Vermont certified or licensed occupational therapist, physical therapist, speech therapist, behavioral specialist, autism 0-3 program, autism consultation, nutritionist, and other certified or licensed specialist who provide services to Part C eligible children	\$1,246,183
Subtotal of amount under E:	\$1,246,183

Section III (Continued)

F. Description of Optional Use of Part C Funds

If the State uses Part C funds for initiating, expanding, or improving collaborative efforts related to at-risk infants and toddlers, the application must include:

- The name of the major activity ;
- The approximate amount of funds to be spent; and
- A description of the activities.

Provide subtotal of amount. *(Add columns and rows as needed.)*

Major Activity	Part C Funds to be Spent	Description of Activities
Subtotal of amount under F:		

Section III (Continued)

G. Activities by Other Agencies

If other State or local public agencies are to receive a portion of the Federal funds under Part C, the Application must include:

- The name of each public agency expected to receive funds;
- The approximate amount of funds each public agency will receive; and
- A summary of the purposes for which the funds will be used.

Provide subtotal of amount. *(Add columns and rows as needed.)*

Agency Receiving Funds	Amount of Funds	Purpose
Subtotal of amount under G:		

Section III (Continued)

H. Totals

Enter the subtotal amounts for Sub Sections A-G found in Section III and any indirect costs charged as specified in Section IV.B. The sub total amounts (Rows 1-8) should total the estimated grant application amount. (A State may apply for less than the full estimated allotted amount.)

Enter the subtotal amounts for Sub Sections A-G found in Section III of this application.		
Row No.	Section	Amount
1.	III.A.	\$300,235
2.	III.B.	\$546,541
3.	III.C.	\$56,316
4.	III.D.	\$18,400
5.	III.E.	\$1,246,183
6.	III.F.	\$
7.	III G.	\$
Enter any Indirect Costs Charged (See Section IV.B of this application.)		
8.	IV.B	\$80,000
Total (Rows 1-8)		\$2,247,675